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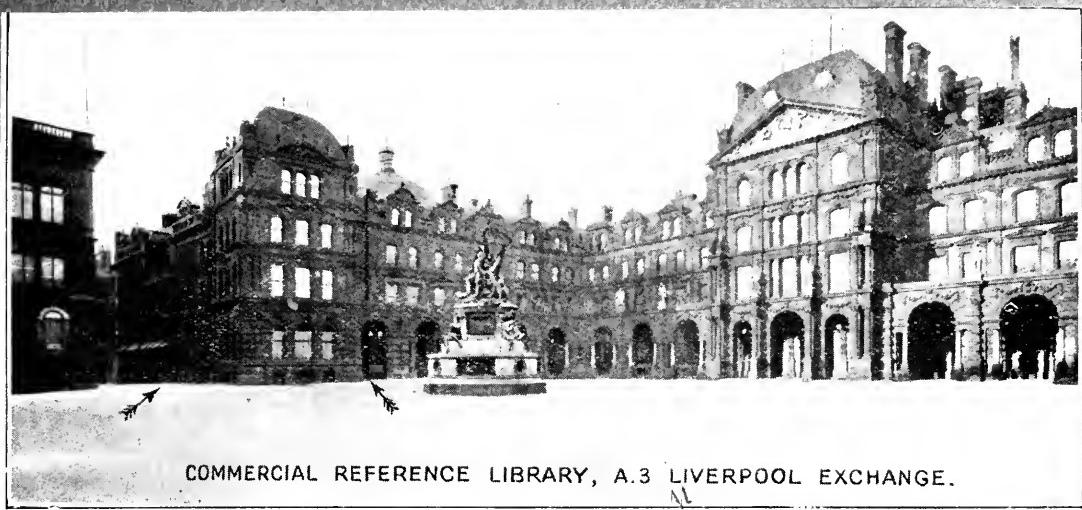
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EDWARD R. PICKMERE,

Town Clerk.

INTRODUCTION

THE Liverpool Commercial Reference Library was opened on the first of August, 1917. The opening ceremony was performed by the Right Honourable Lord Parmoor, who delivered an eloquent address to a representative gathering of Liverpool business men in the Town Hall. In the course of his address Lord Parmoor aptly and concisely described in the following words the objects of the Commercial Reference Library :

“ I look upon this (Commercial) Library as doing the liaison work between research on the one side and practical business work on the other . . . This library is not a School of Commerce ; it is not a place for you to learn commerce, but it is a place where people who are skilled in commerce may go to obtain information of a wide kind which they may want in connection with their business.”

The pages of this handbook—particularly the “Alphabetical Index to Commercial Subjects” (pp. 1-10)—shew the efforts of the Libraries Committee to “ supply information of a wide kind ” which men may want in connection with their business.

The Library is intended for ready reference to Commercial Subjects, and the object of the whole scheme of arrangement is to enable quick reference to be made to the contents. The Library is situated in the centre of the business portion of the City. The books (which include **Government Publications**, Colonial and other official Reports) are placed on open shelves to which the readers have direct access. They are strictly classified according to subjects, and the numbers in this handlist facilitate reference to them. There is a special rack for **Periodicals**, and attached to it is a carefully compiled index to the principal contents of the current periodicals. By means of that index, business men will often find articles on the subjects which interest them, in other periodicals than those they usually read. Back numbers of periodicals are systematically stored, and reference to them can be quickly made. The Committee have recognised

that in a port like Liverpool there will be a demand for **Maps**, and in that section of the Library the latest atlases and maps will be found. By means of a device specially designed for this library, the maps can be quickly placed in convenient positions for consultation. There is a large collection of **British and Foreign Directories**, and the use of these is both extended and facilitated by a card index.

The absence of dates from this handbook is intended to imply that the latest issues of all the publications are available.

The staff will be found both able and willing to render effective assistance to all users of this Library, and their daily experience adds to their efficiency. To the Librarian-in-charge (Mr. G. Halsall) and the Assistant (Miss E. B. Saxton) special acknowledgments are due for their work in the compilation of this handbook.

It is a pleasure to acknowledge the valuable support which the Committee have received in connection with this Library from the Liverpool Chamber of Commerce, the Liverpool Underwriters' Association, and other Trade Associations. The generous gifts of the Chamber of Commerce to all sections have materially added to the scope and usefulness of the Library. The Committee are also indebted to the Liverpool Underwriters' Association for providing the Library with a set of the latest and best editions of standard works on Marine Insurance.

March, 1920

GEORGE T. SHAW.

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HANDBOOK

TO THE

COMMERCIAL REFERENCE LIBRARY

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030 GENERAL REFERENCE WORKS.

Chambers's Encyclopaedia. 10 v. Jack's Reference Book.
Information Annual. Larousse illustré. 8 v.

310 STATISTICS (GENERAL).

Mulhall's Dictionary of Statistics ; with suppt. by Webb. 2 v.
For British Trade statistics see Board of Trade returns ; Annual
statements and monthly returns. 381.1 and 380.9.
For Foreign Trade statistics. 382 ; also in following Year Books.

314.2 YEAR BOOKS.

British Dominions' Year Book. Statesman's Year Book.
Hazell's Annual. Whitaker's Almanac.
Liverpool Red Book. Who's who.
Red Book of Commerce, &c.
Also Year Books for different countries : France, Russia, China, Japan,
Africa, Canada, United States, Australia, New Zealand, &c.

331 LABOUR, WAGES, &c.

Atkinson. Rational wages system.
Benn. Trade Parliaments.
Board of Trade Report on changes
in rates of wages and hours of
labour.
Cohen. Law and order in indus-
try.
Directory of Employers' Associa-
tions.

Drage. Trade Unions.
Hobson. (S.G.) Guild principles.
Labour Year Book.
Reconstruction Problems.
Whitley Reports.
Prosser. Piece-rate, premium,
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Trombert. Profit-sharing.

332 MONEY, CREDIT, EXCHANGE.

Barker. Cash and credit.
Craig. Sterling decimal coinage.
Decimal Association. Recon-
struction of coinage system.
Hobson. (C.K.) Export of capital.
Lough. Business finance.
Spalding. Foreign exchange and
foreign bills.
— see also Tables. 658.7.

Slater. Bills, cheques, and notes.
Straker. The money market.
Todd. Mechanism of exchange.
Weston. Economics for business
men.
Withers. Money-changing.

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332.1 BANKING.

Bankers' Almanac and Year Book.
 Thomson. Dictionary of Banking.
 Cannon. Clearing Houses.
 Easton. Money, exchange, and
 banking.
 Kitson. Bank Charter Act.

Fogg. Bankers' securities against
 advances.
 Weston and Crew. Dictionary of
 economic and banking terms.
 Moxon. English practical bank-
 ing.

332.6 STOCK EXCHANGE, COMPANIES.

Stock Exchange Hand Book.
 Stock Exchange Year Book.
 Stock Exchange Official Intelli-
 gence.
 Stock Exchange Ten year record
 of prices and dividends.
 U.K. Stock and Sharebrokers'
 Directory.
 Mining Manual and Mining Year
 Book.

'Financier' Rubber share Book.
 'Times' Prospectuses of Public
 Companies.
 'Times' Results of Public Com-
 panies.
 Directory of Directors.
 Oil and Petroleum Manual.

336 FINANCE (STATE).

Higgs. Financial system of the
 United Kingdom.
 Willoughby and McLindsay.
 Financial administration of
 Great Britain.

Williams. Britain's financial and
 economic position.

336.24-25 INCOME TAX AND EXCESS PROFITS TAX.

Carter and Murray. Guide to
 income tax practice.
 Income tax, &c. Chart of rates.
 Leeming. Guide to income tax.
 Pratt and Redman. Income tax
 law.

Montgomery and Allen. Excess
 profits duty.
 Sanders. Excess profits duty.
 Sutcliffe. Excess profits duty
 and the cases decided thereon.

336.26 CUSTOMS 'TARIFFS.'

Ham's Year Book. 2 v.
 Kelly's Customs tariffs of the
 world.

Customs tariffs of United King-
 dom, 1800 to 1897.
 O'Reilly. Imperial tariff.

337 TARIFFS AND TRADE.

Drage. Imperial organisation of
 trade.
 Higginson. Tariffs at work.
 Imperial preference.
 Peddie. Relation of imports to
 exports.
 Phipson. Causes of commercial
 difficulties of Great Britain.

Tariff Commission Reports. 8 v.
 v. 1 : Iron and Steel trades.
 v. 2 : Textile trades.
 v. 3 : Agriculture.
 v. 4 : Engineering trades.
 v. 5 : Pottery industry.
 v. 6 : Glass industry.
 v. 7 : Sugar and Confectionery.
 v. 8 : Memoranda.

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338.I ECONOMIC PRODUCTS, COMMODITIES OF COMMERCE.

- Campbell. Dynamite and tropical products.
 Freeman and Chandler. World's commercial products.
 Grice. Resources of the Empire.
 Dunstan. Agricultural and forest products of British West Africa.
 Gillany. World's crop of corn and other main agricultural products.
 Rew. Food supplies in peace and war.
 Simmonds. Dictionary of trade products.
 Rutherford's Planter's Notebook.
 Slater. Dictionary of the world's commercial products.
 Watts. Commercial products of India.
 Yeats. Natural history of raw materials of commerce.

338.II FOODSTUFFS.

- Bailey. Source, chemistry, and use of food products.
 Crookes. The wheat problem.
 Johnson. Cocoa: cultivation, &c.
 Ridley. Spices.
 — see also 338.15 : Crops, Dairy produce, &c.
- Rutter. Wheat-growing in Canada, United States, and Argentina.
 Wright. Cocoa.

338.I2 TEXTILES: COTTON, WOOL, AND OTHER FIBRES.

- Annual Cotton Handbook.
 British Cotton Growing Association Reports.
 Ball. Development and properties of raw cotton.
 Cotton Year Book.
 Cotton Facts. Shepperson.
 Carter. Cordage fibres.
 Goulding. Cotton and other fibres.
 Hannan. Textile fibres of commerce.
 International cotton buyer and cotton seller.
 — see also 667.3 : Cotton-dyeing.
- Heylin. Handbook for buyers and sellers in cotton trade.
 Miller. Cotton trade guide.
 Mitchell and Prideaux. Fibres used in textile and allied industries.
 Posselt. From fibre to fabric.
 Scherer. Cotton as a world power.
 Thompson. 'Doing nothing'; or, Empire-grown cotton for Empire manufacture.
 Todd. World's cotton crops.

— WOOL.

- Bean. On the wool track.
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- Ormerod. Wool.
 Wool Year Book and Diary.

— TEXTILE MANUFACTURES.

- Barker and Lièvre. Wool and the textile industries.
 Beaumont. Standard cloths.
 — see also 667.3 : Cotton-dyeing.

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- Blanco. Piece goods manual.
 Murphy. The textile industries.
 8 v.

338.I3 RUBBER.

- Akers. Rubber industry in Brazil and the Orient.

- Brown. Rubber: sources, cultivation, preparation.

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338.13 RUBBER.—*continued.*

Torrilhon and Falconnet. India rubber and gutta percha.
Rubber Recueil (International Rubber Congress and Exhib. at Batavia, 1914).

Woodroffe and Smith. Rubber industry of the Amazon.
Lectures on rubber, at the Rubber and Allied Trades Exhib., London, 1908.

338.14 TIMBER.

Boulger. Wood.
Canada: Forestry Dept. Bulletins.
Cross. Wood pulp.
Stone. Timbers of commerce.
India: Forestry Dept. Bulletins.
Stebbing. Commercial Forestry in Britain.
Shipping marks on timber.

Pereira. Timber trees of Sao Paulo.
Troup. Work of Forestry Dept. of India.
Stecher. Cork: origin and industrial uses.
Winn. Timbers and their uses.

338.15 CROPS, LIVE STOCK, DAIRY PRODUCE, MEAT, FISH, &c.

Board of Agriculture and Fisheries. Reports.
Aflalo. Sea-fishing industry of England and Wales.
Thomson. British and Colonial dairying.
Critchell. History of the frozen meat trade.
Fertilisers: source, character, &c.

Correia. Matté, the Brazilian tea.
Douglas Encyclopaedia.
U.S.A. Dept. of Agriculture. Geography of the world's agriculture.
Smetham. Agricultural pamphlets: feeding stuffs, fertilisers, &c.

338.16 TOBACCO.

Killebrew and Mynick. The tobacco leaf: culture, care, marketing.

Wood. Tobacco growing industry in Gt. Britain.

338.17 OILS, FATS, AND WAXES (PRODUCTS).

Dunstan. Oil seeds and feeding cakes.
Lamborn. Cotton seed products.
Billows and Beckwith. Palm oil and kernels.
Indian Forest Records. Bulletins.

Oil industry in Galicia (Polish delegation at Peace Conference, 1919).
Newland. Coconuts, kernels, and edible vegetable oils and seeds.

— CHEMICAL TECHNOLOGY OF OILS, FATS, AND WAXES. 665

Fryer and Weston. Oils, fats, and waxes. 2 v.
Mitchell. Edible fats and oils.
Southcombe. Chemistry of the oil industry.
Sheriff. Oil merchants' manual.
658.7.

Pickering. Commercial analysis of oils and fats, and their commercial products.
Kanthack. Tables of refractive indices. v. 1: Essential oils.
Wilson. Works on lubricants and lubrication.

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338.19 BY-PRODUCTS, TRADE WASTE.

Koller. Utilization of waste products.

Naylor. Trade waste : treatment and utilization.

Spooner. Wealth from waste.

Talbot. Millions from waste.
Canada. Forest Bull. 66 : Utilization of waste sulphite liquor.

338.2 MINERAL PRODUCTS (GENERAL).

Mineral industry : statistics, technology, trade.

South African Mining and Engineering Year Book.

— see also 553.6 : Economic geology.

Annual reports from the various Chambers of Mines : New South Wales, Canada, Rhodesia, Transvaal, Tasmania, &c.

338.21 COAL.

Cox. Coal industry : dangers of nationalisation.

Greenwell and Elsden. Analyses of British coal and coke.

Hull. Coal-fields of Great Britain.

Jevons. British coal trade.

— The coal question.

Lupton. Coal resources of United Kingdom.

Ryland's Atlas of collieries, iron, steel, and tinplate works of England, Scotland, and Wales.
South Wales Coal Annual.

Strahan and Pollard. Coals of South Wales.

Stopes and Wheeler. Constitution of coal. (Dept. of Scient. and Industrial Research.)

Stone. The British coal industry.

338.22-24 METALS.

'Ironmonger' Metal-market Year Book.

'Metal Industry' Handbook and Directory.

Quin. Metal handbook and statistics.

Jeans. Iron trade of Great Britain.

Jones. The tin-plate industry.

338.8 INDUSTRIAL COMBINATIONS,

Brown. Prevention and control of monopolies.

Carter. The tendency towards industrial combinations.

MONOPOLIES, TRUSTS.

Hirst. Monopolies, trusts, and kartells.

Stevens. Industrial combinations and trusts.

341.2 TREATIES.

Commercial treaties between Great Britain and foreign powers.

Fletcher-Moulton. Business man's guide to the Peace Treaty [1919-20].

Hertslet. Treaties of commerce and navigation between Great Britain and foreign countries, 1820 to date.

341.5 COMMERCE IN WAR (INTERNATIONAL LAW).

Atherley-Jones. Commerce in war.

Bray. British rights at sea under the Declaration of London.

Clements and Waterson. Commercial law in war time.

Grotius. Annuaire international.

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341.5 COMMERCE IN WAR (INTERNATIONAL LAW).—*continued.*

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| London Chamber of Commerce.
Report of Special Committee
on Declaration of London.
Pommereuil. La guerre écono-
mique, 1914-17 : législation et
réglementation douanières. | République françaïse. Ministère
de la Marine. Décisions du
conseil des prises. |
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346 LEGISLATION (CHIEFLY EMERGENCY, 1914-19).

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| D.O.R.A. regulations.
Food Control manuals. | Statutory rules and orders, &c. |
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347 LAW (GENERAL).

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| Every man's own lawyer. | Wharton's Law lexicon. |
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347.1 LAW: COMMERCIAL AND MERCANTILE.

Commercial laws of the world.

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| v. 1 : Argentine.
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v. 3 : Venezuela & Ecuador.
v. 5 : Peru. Bolivia.
v. 6 : Chile. Paraguay.
v. 7-8 : United States of America.
v. 10 : San Salvador.
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v. 16 : Ceylon. Straits Settlements. | v. 17 : British Guiana. Trinidad. Jamaica.
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v. 20 : Denmark. Scandinavia.
v. 21 : France. French Colonies.
v. 22 : Belgium. Luxemburg.
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v. 28 : Hungary.
v. 32 : Spain. |
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Brown. Guide to Registration of Business Names Act.

Dauney and Stephens. Registration of Business Names Act.

Duckworth. Law relating to trade customs, marks, &c.

Emery. Forms and precedents for common use.

Mackinnon. Effect of war on contract.

Nixon and Holland. Commercial law.

Points of law for business men.

Slater. Mercantile law.

Smith. Compendium of mercantile law. 2 v.

French commercial law.

Wilson. Law in business.

347.3 LAW: MARINE, MERCHANT SHIPPING.

Bennett. History, &c., of Bill of Lading.

Bucknill. Law of tug and tow.

Carver. Carriage of goods by sea.

Duckworth. Principles of marine law.

— Encyclopaedia of marine law.

Malcolm. Merchant Shipping and relative acts classified for ready reference.

Marsden. Digest of cases relating to shipping, &c., to end of 1897.

Merchant Shipping Acts in force, Sept., 1918.

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- Omond. Law of the sea.
 Payne. Law relating to carriage of goods by sea.
 Roscoe. Measure of damages in actions of maritime collisions.
 Saunders. Master mariner's legal guide.
- Smith. Law relating to the rule of the road at sea.
 Scott. Collisions at sea.
 Scruton. Contracts of affreightment as expressed in charter parties, &c.

347.4 LAW : LAND TRANSPORT.

- Chapman. Guide to railway law.
 Clarke. Carriage by land.
- Stephens. Law of carriage.

347.5 LAW : INDUSTRIAL.

- Cockburn. Law of checkweighing.
 Redgrave. Factory, Truck, and Shop Acts.
- Tillyard. Industrial law.
 Tovey. Dictionary of secretarial law and practice.

347.6 LAW : PATENTS, TRADE MARKS.

- Fletcher-Moulton. Law relating to letters patent for inventions.
 Kerly. Law of trade marks and trade names.
- Swan. Law and commercial usage of patents, trade marks, &c.

347.7 LAW : COMPANIES, PARTNERSHIPS, BANKING, &c.

- Holland. Banking law.
 Palmer. Company law.
 — Shareholders' Directors', &c., legal companion.
 Ranking and others. Rights and duties of liquidators, trustees, &c.
- Pollock. Digest of law of partnership.
 Tillyard. Banking and negotiable instruments.

347.8 LAW : SALE OF GOODS, VENDORS, &c.

- Chalmers. Sale of Goods Act. Seaborne's Law of Vendors.

347.9 LAW : MISCELLANEOUS COMMERCIAL.

- Alpe. Law of stamp duties.
 Bankruptcy and deeds of arrangement.
- Crew. Law relating to secret commissions and bribes.
 Slater's Law of arbitration and awards.

349 FOREIGN LAW : CODES, MARITIME AND COMMERCIAL, of Holland, Belgium, Italy, Germany, Spain, and Portugal.
 — see also 347.1 : Commercial law.

354.42 BRITISH GOVERNMENT : LISTS OF OFFICIALS, &c.

- British Imperial Calendar and Civil Service List.
 Colonial Office List.
- Foreign Office List.
 India Office List.

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368 INSURANCE.

Wilson. Business of insurance.
Insurance Blue Book and Guide.

Insurance companies in Canada:
abstract of statements.

368.2 INSURANCE, MARINE.

Arnould. Marine insurance.
Chalmers and Owen. Marine Insurance Act, 1906.
De Hart and Simey. Marine Insurance Act, 1906.
Eldridge. Marine policies.
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— Sea insurance.

Keate. Marine insurance.
Lowndes. Law of general average.
Lowndes. Insurable interest and valuations.
McArthur. Contract of marine insurance.
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Templeman. Marine insurance.

380 COMMERCE AND INDUSTRY (GENERAL).

Byers. World commerce in relation to the British Empire.

Whelpley. Trade of the world.

380.1 COMMERCIAL AND INDUSTRIAL HISTORY.

Bowley. Division of the product of industry.
Cunningham. Growth of English industry and commerce. 3 v.

Herrick. History of commerce and industry.
Porter. Progress of the nation.

380.2 COMMERCE: MARKET MOVEMENTS AND PRICES.

Business Prospects Year Book.

Layton. Introduction to study of prices.

380.3 TRADE AFTER WAR.

Culbertson. Commercial policy in war time and after.
Benn. Trade of to-morrow.
Farrow and Crotch. The coming trade war.
— see also 381.1: British Trade.

Federation of British Industries: pamphlets *re* organization.
London Chamber of Commerce. Special report on trade during and after the war.

380.4 CONSULAR PRACTICE AND REQUIREMENTS.

Nowery. Consular requirements for exporters and shippers.

Heyking. Practical guide for Russian consular officers and all persons having relations with Russia.

380.8 DIPLOMATIC AND CONSULAR REPORTS: placed alphabetically in order of countries in special boxes on the shelves at this number.

380.9 CHAMBERS OF COMMERCE AND BOARDS OF TRADE. Annual reports (Home and Foreign) placed alphabetically in order of locality on the shelves at this number.

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 Hooker. Handicap of British trade.
 — Britain's overseas trade.
 Kitson. Trade fallacies.
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 Woolf. Empire and commerce in Africa.
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 Chinese Maritime Customs. 3 v.
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 Statistical Abstract.
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- 413-491 DICTIONARIES OF LANGUAGES: Polyglot, Technical, Commercial.
 English. Italian.
 German. Latin.
 Dutch. Portuguese.
 Swedish. Russian.
 Dano-Norwegian. Spanish.
 French.
- 525.69 TIDE TABLES.
 Admiralty tide tables for standard ports in United Kingdom.
- Whall. Handy book of the tides.

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 Brown's Nautical Almanac. The Nautical Almanac.
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 Boswell. British resources of sands and rocks used in glass-making.
 — see also 338.2 : Mineral products.
- 580.3 BOTANY.
 Jackson. Dictionary of botanic terms.
- 615.11 PHARMACOPÆIAS, BRITISH AND UNITED STATES.
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 Herington. Powdered coal as a fuel. Wilson. Liquid fuel.
- 621.2 WATER POWER RESOURCES : Canadian Govt. Reports.
- 621.56 REFRIGERATION.
 Dept. of Scientific and Industrial Research : Food Investigation Board. Special reports.
 — see also 338.15 : Meat trade, &c.
- 621.92 GRINDING ABRASIVES.
 Haenig. Emery and the emery industry.
- 650 COMMUNICATION.
 Australian Post Office Guide. Post Office Guide.
 'Correct' Cipher and administrative postal area gazetteer of England and Wales.
- 652 CODES, CIPHERS (TELEGRAPHIC).
 A.B.C. Universal, 5th & 6th eds. Marconi International code.
 Bentley's Complete phrase code. Scott's, 10th ed.
 Bernard. Nautical telegraph code book and postal guide. Smith. Permutation code system for telegraphing.
 Lieber's Five-letter American code. Western Union. Universal ed.
 — Five letter edition.
- 654 WIRELESS TELEGRAPHY AND TELEPHONY. Year Book.
- 656 TRANSPORT (GENERAL).
 Ministry of Transport Act, 1919 ; with notes by W. A. Robertson. Fabian Research Dept. Public service of railway and canal transport.
 Road Transport Board Handbook.
 Kirkaldy and Evans. History and economics of transport. Liverpool Chamber of Commerce. Committee for improvement of transport facilities in Liverpool, 1913.

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Griffiths. Transport, the magic carpet of industry.
 Pratt. History and economics of inland transport.
 South African railways and harbours.

Stone. Principles of urban traffic.
 Railway and Canal Traffic Acts ; with general rules of the Railway and Canal Commission.

656.1 RAILWAYS.

A.B.C., and other guides.
 Bradshaw's Continental guide. 2v.
 Bradshaw's Railway Manual.
 Lawson. British railways.
 Lissenden. Industrial traffic management.
 — Railway traders' guide.
 Monkswell. Railways of Great Britain.
 Nigerian Railways' tariff.

Railway Year Book.
 Stations on railways in the United Kingdom. Official Handbook.
 Ripley. Railroads' finance and organisation.
 — Rates and regulations.
 Stevens. Railway reform and traffic distribution as they affect the Mersey.

656.2 SHIPPING, PILOTAGE.

Anders. Pilotage and navigation.
 Anderson. Ships' accounts.
 Australian shipping and overseas migration (Govt. Pub.).
 Chamber of Shipping of United Kingdom, and Liverpool Steamship Owners' Assoc.
 Report as to measures for maintenance of Mercantile Marine. 2 v.
 Crammond. British shipping industry.
 Distance and speed tables. (Philip.)
 Dudeney. Exporter's handbook and glossary.

Hough. Ocean trade and traffic.
 Hughes. Ship calculations, construction, &c.
 Kennedy. History of steam navigation.
 Kirkaldy. British shipping : its history and organisation.
 Lindsay. History of merchant shipping. 4 v.
 Liverpool Steamship Owners' Association. Reports.
 Munro. Marine engineer's annual.
 Shipping World Year Book.
 Ships and shipping. 2 v.
 Smith. Influence of the Great War on shipping.

656.3 NAUTICAL TERMS.

Ennals. English-German nautical terms.
 Paasch. From keel to truck.

Pirrie. Technical dictionary of sea-terms. English and French.
 Smyth. Sailor's word book.

656.4 SHIPPING REGISTERS ; FLAGS.

Lloyd's Register of Shipping.
 British Corporation for the Survey and Registry of Shipping.
 Isherwood system, Register of vessels built on.
 Lloyd's Book of house flags and funnels.

Mercantile Navy List and Maritime Directory.
 Registrar-General of Shipping. Registry of British ships.
 Rhodes' Shipping Annual.
 U.S.A. Dept. of Commerce. List of Merchant vessels.

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Mersey Docks and Harbour Board: Rules, accounts, &c.
Owen. Ports and docks.
Pacific Ports annual. | Rickman. Shipowners' Register of port charges. 2 v.
Turnbull's Dock and port charges.
Sydney Harbour Trust Commissioners. Regulations.
Urquhart. Dues and charges on shipping. |
| 656.6 FREIGHTS, STOWAGE OF CARGO, STEVEDORING. | Barr. Stowage and dangerous cargo.
Crosfield. Case and freight costs.
Knox. Stowage notes. | Report on the load lines of merchant ships.
Stevens. On the stowage of ships.
Zimmer. Mechanical handling and storing of material. |
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Signal letters of British ships. |
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Motor, Marine, and Aircraft Red Book. | Motor Transport Year Book and Directory. |
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Canal Control Committee. Handbook on Canals.
Hepburn. Artificial waterways of the world. | Hutchinson. The Panama Canal.
Guide officiel de la navigation intérieure, avec carte itinéraire des voies navigables de la France. |
| 657 ACCOUNTANCY (GENERAL). | Carter. Advanced accounts.
Dawson. Accountant's Compendium.
Dicksee. Advanced accounting.
Fraud in accounts. | Encyclopaedia of accounting. 8 v.
Nixon and Stagg. Accounting and banking.
Tovey. Balance sheets. |
| 657.1 COST ACCOUNTS. | Elbourne. The costing problem.
Garry. Multiple cost accounts.
— Process cost accounts.
Hawkins. Cost accounts.
Nisbet. Terminal cost accounts. | Mitchell. Single cost accounts.
Parkhurst. Predetermination of costs.
Ridgway. Cost accounts in principle and practice. |
| 657.2 MANUFACTURERS' AND TRADERS' ACCOUNTS. | Garcke and Felis. Factory accounts. | |
| 657.3 ASSETS AND LIABILITIES. | Dicksee. Depreciation, reserves, and reserve funds. | Leake. Depreciation and wasting assets. |

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 Porters. Dictionary of book-keeping.
 Spicer and Pegler. Book-keeping and accounts.
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 Agricultural.
 Auctioneers.
 Australian Mining Cos.
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 Quarry and Stone Merchants.
 Shipping.
 Solicitors.
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 Theatre.
 Tramways.
 — (Simplified).
 Timber Merchants.
 Trustees, Liquidators, and Receivers.
 Underwriters.
 Urban District Councils.
 Water companies.
 Wine and spirit merchants.
 Woollen merchants.
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 Harmsworth Business Library, 10 v.
 Knight. Business encyclopaedia and legal adviser. 9 v.
 Library of business practice, 10 v.
 Slater. Commercial encyclopaedia. 4 v.
- 658.2 BUSINESS METHODS : Dictionaries, Guides.
 Bithell. Counting-house dictionary.
 Business terms (with foreign equivalents).
 Cordingley. London Commercial dictionary.
 Davies. Business customs and practice on the continent.
 Office desk book (Pitman).
 Ouseley and Jenkins. Business terms.
 Slater. Business man's guide.
 'Syren and Shipping.' Mercantile diary. (658.7.)
- 658.3 COMMERCIAL PRACTICE : CORRESPONDENCE, &c., ENGLISH AND FOREIGN.
 Abbott. Commercial theory and practice.
 Bedingfield and Ouseley. Good business letters.
 Business correspondence. 3 v.
 Campbell. Modern business and its methods. 2 v.
 Graham. French commercial practice.
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| Mindel. Russian commercial correspondence. | |
| Ouseley. What you want to know in business. | |
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| Dicksee. Business organisation. | Smith. Industrial management. |
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| Elbourne. Factory administration. | Tipper. The new business. |
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| Lewis. Commercial organisation of factories. | |
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| Calvert. Shipping office organisation. | Moil. Mining. |
| Day. Stock-broker's office organisation. | Pollock. Shipbuilding industry. |
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| — Private companies. | Secretarial practice. |
| Fox. The Company Secretary. | Tovey. Company Secretary's vade-mecum. |
| Brown and Jordan. Handbook of Joint stock companies. | — Secretarial law and practice.
(347.5.) |
- 658.7 READY RECKONERS, TABLES, &c.
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| Crichton's Tables: Exchanges, Measurements, &c. | Houghton's Mercantile tables. |
| Bartlett-Amati. Banking and commercial tables. | Inglis. Long range ready reckoner. |
| Fergusson. Buyers' and sellers' guide to profit on return. | Jones. Balance time interest tables. |
| Heaton. Routledge's ready reckoner. | Laurie's Interest tables. |
| Herbert. Decimal calculator. | Llewellyn. Concise corn table. |
| | Sherriff. Oil merchant's manual. |
| | Wethered. Compound division ready reckoner. |

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Mara and Connolly. Gravity and other tables.
St. Petersburg. Standard convertor and pricer.

Tables : dollars into sterling.
'Syren and Shipping.' Mercantile diary and year book.

658.8 SALESMANSHIP, PURCHASING.

Derrick. How to reduce selling costs.
Fisk. Retail selling.
Goddard. General cargo : intro. to salesmanship.

How to increase the sales of the store.
161 store plans to win new trade.
Hoover. Science and art of salesmanship.
Twyford. Purchasing.

658.9 WEIGHTS AND MEASURES ; COINAGE.

Browne. Merchant's handbook.
Hatch and Valentine. Weights and measures of international commerce.
Lawson. Tables of British decimal coinage, &c.
Stanuell. Weights and measures after the war.
Slack and Dorey. 'At a glance.'

Robertson. Dictionary for international commercial quotations. 2 v.
'Syren and Shipping.' Mercantile diary and year book. (658.7.)
Weights and measures, income tax, stamp duties, coinage, British, colonial, and foreign, by Nat. Bank of South Africa.

659.1 ADVERTISING.

Cody. How to do business by letter and advertising.
Function and place of advertising in modern business.
Goodall. Advertising.
Hess. Productive advertising.

Higham. Scientific distribution.
Mather and Crowther. Practical advertising.
Moran. Business of advertising.
Scott. Theory and practice of advertising.
Russell. Commercial advertising.

660 CHEMICAL TECHNOLOGY (GENERAL).

Krauch. Chemical reagents.
Martin. Industrial and manufacturing chemistry. 2 v.
660.1 Kaye and Laby. Tables of physical and chemical constants.

Villavecchia. Applied analytical chemistry; transl. by Pope. 2v.
Spielmann. Tables of physical and chemical constants (for light naphtha section of the coal tar industries).

660.3 CHEMICAL AND TECHNICAL DICTIONARIES AND ENCYCLOPÆDIAS.

Allen. Commercial organic analysis. 9 v.
Brannt and Wahl. Techno-chemical receipt book.
Chemists' Year Book.
Cooley's Practical receipts.
Goodchild and Tweney. Technological and scientific dictionary.

Hawkins. Mechanical dictionary.
Hurst. Chemicals and raw products used in paints, &c.
Thorpe. Dictionary of applied chemistry. 5 v.
Recipes for the colour, varnish, and drysaltery trades.

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Scientific and industrial research. (English Government Reports.)
— (United States Reports, No. 1.)

661.3 ALKALIES.

Partington. The alkali industry. (see also Parliamentary Papers for annual reports by Chief Inspector.)

662.6 FUEL, see 621.182.

665 OILS, FATS, AND WAXES (CHEMICAL TECHNOLOGY).

Fryer and Weston. Oils, fats, and waxes. 2 v.

Greene. (Ed.). British mineral oil.

Kanthack. Tables of refractive indices. v. 1: Essential oils.

Mitchell. Edible oils and fats.

Parry. Chemistry of essential oils.

— see also 338.17.

Pickering. Commercial analysis of oils, fats, and their commercial products.

Sherriff. Oil merchant's manual and oil trade ready reckoner. 658.7.

Southcombe. Chemistry of the oil industry.

Wilson. Oil testers and how to use them (and other of Wilson's works on lubricants).

667 BLEACHING, DYEING, &c.

Cain. Manufacture of intermediate products for dyes.

Higgins. The dyeing industry.

Perkin and Everest. Natural organic colouring matters.

Wahl and Knecht. Organic dyestuffs.

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Lehner. Ink manufacture.

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Findlay. Treasures of coal tar.

Gardiner. British coal-tar industry.

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500 metals and alloys: their composition, &c. 'Metal Industry.'

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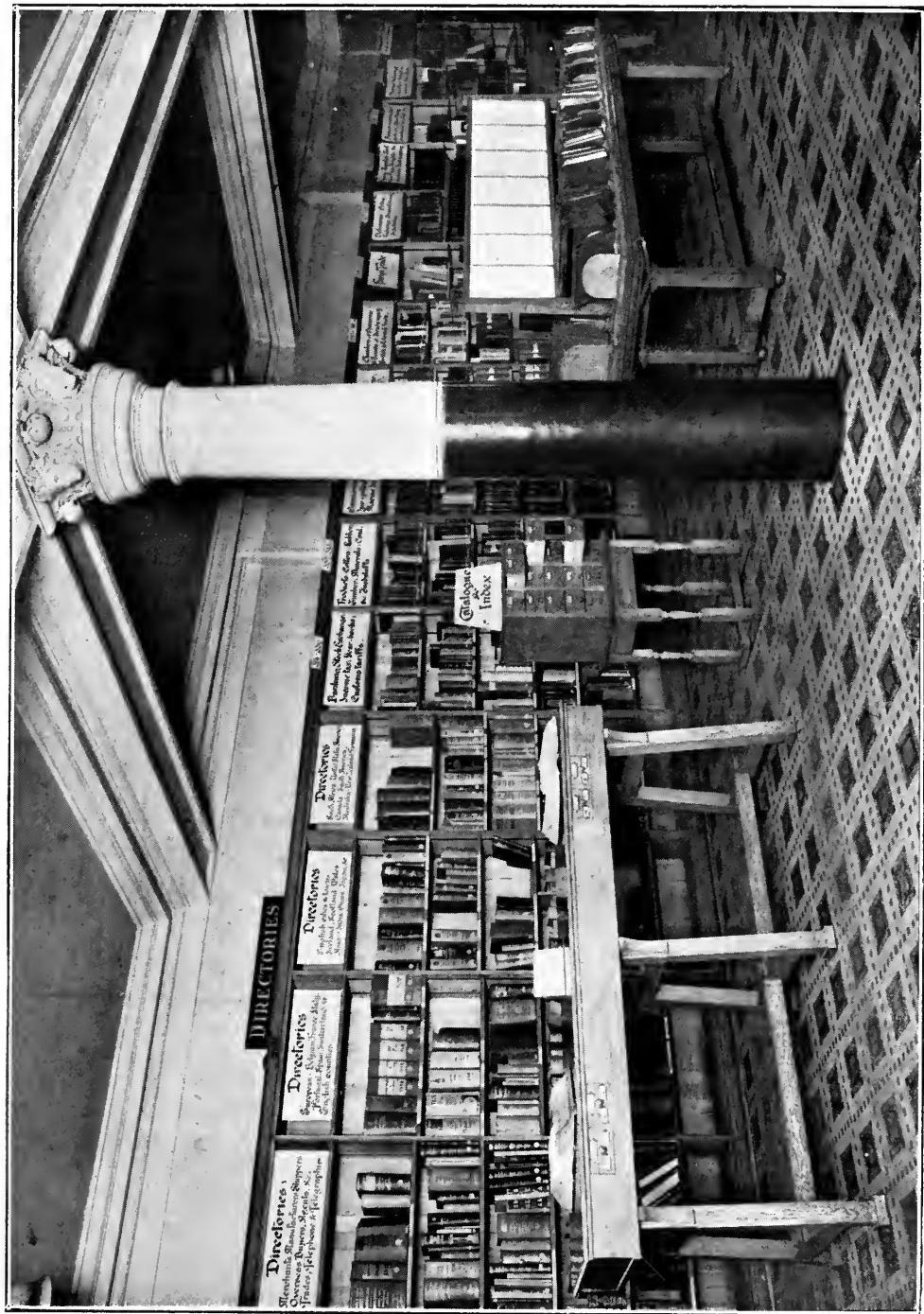
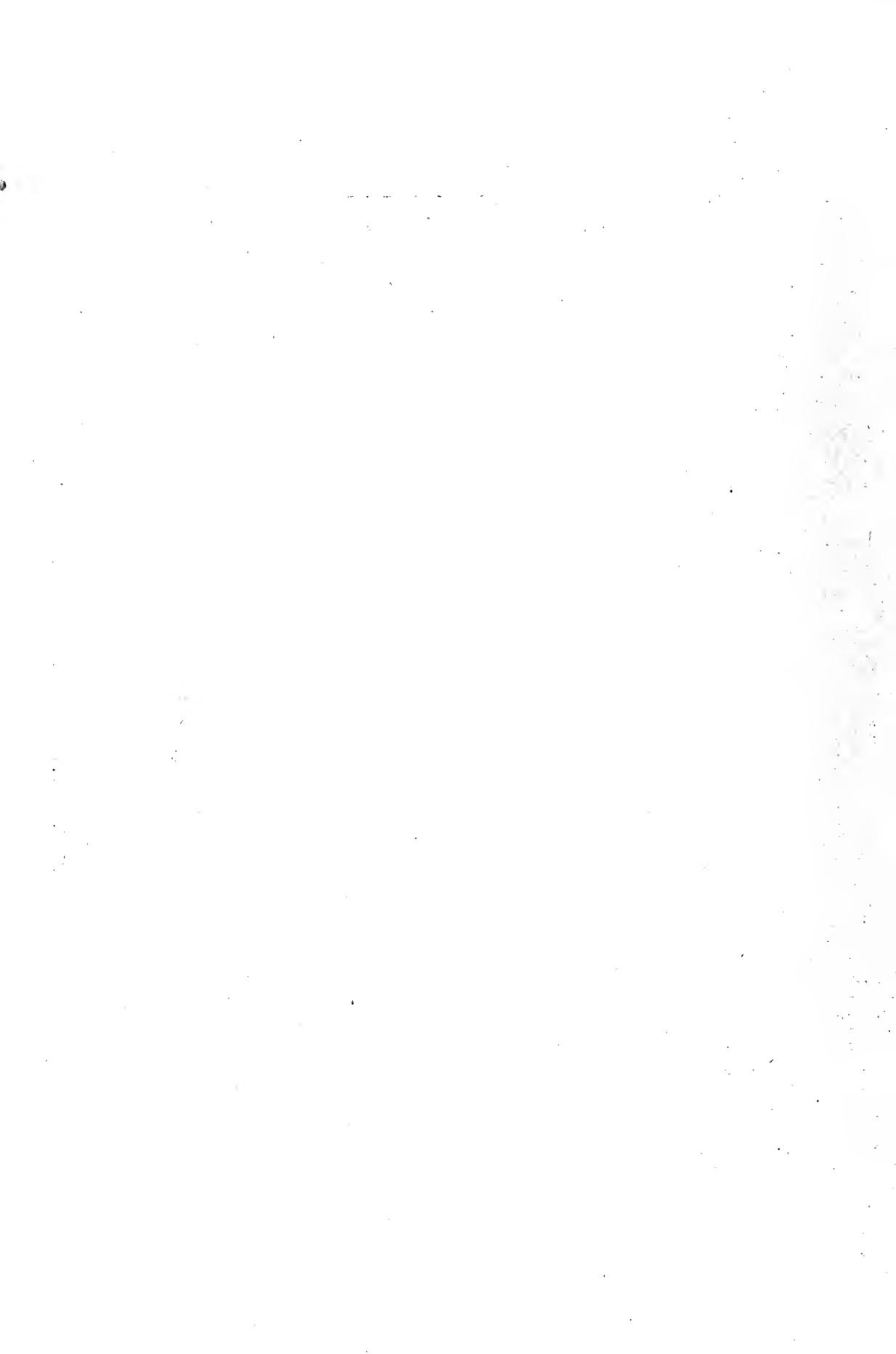


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469 Ceylon.	113-9 Drugs, Toilet, and Photographic series (Brit. Standard Exporter).
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303 Channel Islands, Hants., &c.	301 Durham and Northumberland.
552 Chemical directory of the United States.	282 — Business directory of the Northern Counties.
113-8 Chemical Manufacturers, British Assoc. of. Official directory.	451 East Indies, China, &c.
113-7 Chemical manufacturers' directory.	393 Edinburgh and Leith.
113-5 Chemicals, drugs, oil, and colour trades. (Anglo-Continental.)	115-2 'Electrical Review' Electrical trades directory.
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113-2 Chemists, druggists, chemical manufacturers. Kelly's.	123-2 Engineering and allied trades. Ryland's.
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283 — see N.W. Counties trades directory.	115-6 Engineering, steel, and hardware. (Anglo-Continental.)
353-7 Chester.	115-5 Engineers, British, Incorporated Assoc. Official list of members.
617-5 Chicago.	115-3 Engineers, iron, and metal trades.
451 China, Japan, &c.	129-4 Engineers, Marine.
123-1 Coal and ironstone mines, Pott's Mining register.	115-7 Engineers' standard catalogues. (British Standard Exporter.)
123-2 Coal, iron, steel, &c. Ryland's.	282 England, Northern Counties, Business directory. Bennett's.
119 Cold storage.	283 — North-Western Counties.
	284 — South-Western Counties.
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130-4 England and Wales : Telephone directory.	461 India.
281 English directory and gazetteer. 2 v.	462 — Burma, Ceylon, &c. Chief industries.
302 Essex, Hertfordshire, Middlesex.	451 Indo-China, Straits Settlements.
305 — Business directory.	112-2 Insurance. (Anglo-Continental.)
III-4 Estate Agents and Auctioneers.	14 International trade developer.
553 Export directory. 'American Exporter.'	381 Ireland. Macdonald's Gazetteer and directory.
262 Export Merchant Shippers of Great Britain and Ireland.	261 — Thom's Official directory.
15 Exporters, Mercantile Year book of. Lindley-Jones.	130-4 — Telephone directory.
205 France. Départements. 2 v. Didot-Bottin.	385 Irish exporting manufacturers.
208 — Paris. Didot-Bottin. 2 v.	384 Irish manufacturers' directory.
206 — Bottin Mondain.	115-6, 123-2, 115-3 Iron and metal trades.
207 — Index to French production.	283 Isle of Man. N.W. Counties' trades directory.
II3-1 Furniture, cabinet, upholstery trades.	303 Isle of Wight, Hants, &c.
II3-6 — (Anglo-Continental.)	223 Italy. Annuario general. 2 v.
364-2 Gateshead, Newcastle, &c. 394 Glasgow.	480-1 Japan.
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284 — Business directory of S.W. Counties.	480 — Mercantile directory.
133-1 Goldsmiths' and jewellers' trades. Great Britain, see set of numbers 1 to 15 ; also 261, 262, 263, 268.	451 — Corea, &c.
514 Griqualand, Zululand, Natal.	364-2 Jarrow, Newcastle-on-Tyne, &c.
II7-2 Groceries, wines, tobacco, &c. (British Standard Exporter.)	263 Jepson's Mercantile directory.
II7-1 Grocery trade.	133-3, 133-1 Jewellery trades, &c.
680-1 Halifax (Canada).	5 Kelly's Directory of merchants, &c.
303 Hampshire, Wilts., &c.	6 Kemp's Directory.
II8-4 Hardware, &c. (British Standard Exporter.)	309 Kent, Surrey, and Sussex.
II5-6 Hardware, steel, &c. (Anglo-Continental.)	Korea, see Corea.
II8-1 Hardware. Peck's Circular.	7 Lamb's International guide to British and Foreign Merchants.
II2-2 Harness trades. (Anglo-Continental.)	311 Lancashire (Exclusive of Liverpool and Manchester). Kelly's.
304 Herefordshire and Shropshire.	282 — Business directory of Northern Counties.
302 Hertfordshire, Middlesex, Essex.	283 — North-West Counties trade.
305 — Business directory.	122-3 Law list.
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II8-2 Hotels. World's hotel blue book.	122-2 Leather, carriage, and harness trades. (Anglo-Continental.)
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285 Huntingdonshire, Bedfordshire, Northants.	362-5 Leicester.
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	324 — Business directory.
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	362-6 — Buyer's guide.
	362-6 — and District trades.
	7 Lloyd's Directory of manufacturers, merchants, and professional men.

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362-8 London Post Office directory.	704 Mexico. Directorio de manu-
362-8 — Morris's Business directory.	factueros.
3 — and Provincial. Crane's.	302 Middlesex, Herts, &c.
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321 — and County trades.	directory.
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12 Mailing Lists, Directory of.	Wales.
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11 — Commercial directory of the	124-1 — Vicker's Newspaper gazet-
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3 — Didot-Bottin. Annuaire du	Technical Journals.
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14 — International trade develo-	364-2 North Shields, Newcastle, &c.
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5 — Kelly's Merchants, manufac-	324 — Business directory.
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7 — Lamb's International guide	364-5 Nottingham.
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8 — Perry's Directory of U.K. and	126-2 Paper-makers' directory of
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8 Perry's Directory of U.K. and Colonial and Continental guide.	235 Spain. Annuario general. Bailly-Bailliere. 2 v.
113-4 Pharmaceutical chemists' register. 630-5 Philadelphia.	289 Staffordshire, Warwickshire, &c.
113-9 Photographic, Drugs, &c. (British Standard Exporter.)	288 Staffordshire, South. Business directory of Birmingham, &c.
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238 Portugal. Annuario commercial. 2 v.	115-3, 115-6, 123-2 Steel trades.
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117-1 Provision, grocery, oil, and colour trades.	451 — — Malay States, &c.
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766 Queensland.	364-2 Sunderland, Newcastle, &c.
128-1 Railway and commercial gazetteer of Great Britain.	309 Surrey, Sussex, Kent.
517 Rhodesia.	309 Sussex, Kent, and Surrey.
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330 Rotherham and Sheffield.	796 Tasmania.
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364-2 South Shields, Newcastle, &c.	516 Transvaal and Rhodesia.
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552 — Chemical directory.	133-1 Watch, clock, and jewellery trades.
551 — Hendrick's Commercial register.	133-3 Watch-making, jewellery, and optical instruments.
555 — Thomas's Register of American manufacturers.	781 Western Australia.
113-1 Upholstery, cabinet, and furniture trades.	298 Westmorland and Cumberland.
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124-1 Vicker's Newspaper gazetteer.	282 — Business directory of the Northern Counties.
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694-4 Victoria (Greater), British Columbia. Henderson.	284 — Business directory of S.W. Counties.
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402 — — and Mid-. Slater's.	695-1 Winnipeg. Henderson.
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Commercial Periodicals

Chambers of Commerce Reports, Bulletins, etc.

Periodicals are arranged numerically in the Periodical rack.

Those without a number will be found in their geographical group (indicated by notices in the room).

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- A.B.C. Liverpool Railway Guide.
A.B.C. London Railway Guide.
165 Aberdeen Chamber of Commerce Journal.
86 Accountant.
169 Adelaide Commerce.
109 Advertisers' Weekly.
26 African World.
95 Agent's Journal.
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58 American Exporter.
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Bank Reports :—
— Barclays.
— Brit. Bank of S. America.
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— L'pool and Martins.
— Lloyd's Monthly Financial Rept.
— London Joint City and Midland.
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203 Bankers' Magazine.
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- 164 Brazil Commercial Bulletin.
Brazil : Directoria da Estatística Commercial : Commercio exterior.
257 Bristol Sailing List.
59 British and Latin-American Trade Gazette.
68 British and South African Export Gazette.
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| 117 Commercial and Financial Chronicle (New York). | India : Cotton Press Returns.
— Crop Forecasts. |
| 73 Commercial Motor. | — Dept. of Statistics : Monthly Accounts. |
| 3 Commercial Weekly Statement. | — — Joint Stock Cos. |
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| 11 Contract Journal. | 89 Indian Trade Journal. |
| 149 Corn Trade News. | 98 Insurance Mail. |
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| 10 Customs Bill of Entry (Liverpool). | 24 Investor's Guardian. |
| 163 Daily Commercial Report. | 42 Investor's Monthly Manual. |
| 27 Drapers' Record. | 2 Iron and Coal Trades Review. |
| 83 Dun's International Trade Review. | 211 Italy : British Chamber of Commerce for Italy. Report. |
| 8 Economic Rev. (Foreign Press). | Japan Magazine. |
| 39 Economist. | Johannesburg Chamber of Commerce Report. |
| 9 Economiste français. | 115 Jordan's Daily Register of Companies. |
| 166 Edinburgh and Leith Chamber of Commerce Journal. | 204 Kelly's Monthly Trade Review. |
| 207 Egypt : British Chamber of Commerce Journal. | 20 Labour Gazette. |
| 17 Electrical Review. | Lagos Standard. |
| 97 Empire Mail. | Lagos Weekly Record. |
| 4 Engineer. | 100 Leather Trades Review. |
| 12 Engineering. | Liverpool : A.B.C. Railway Guide. |
| 154 Export World. | 170 — Bulletin de la Chambre de Commerce française. |
| 22 Fairplay. | 71 — Chamber of Commerce Magazine. |
| 112 Federation of British Industries (Weekly Bulletin). | — Courier. |
| 256 Financial Review of Reviews. | 10 — Customs Bill of Entry. |
| 170 France : Chambre de Commerce française de Liverpool : Bulletin. | — Daily Post and Mercury. |
| 119 — — de Londres. | — Journal of Commerce. |
| 113 — Moniteur de l'Exportation. | 291 — Sailing List. |
| — — Chambre des Négociants-Commissionnaires. | — Weekly Stock Exchange List. |
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201 Machinery Register (Philips' Monthly).	201 Philip's Monthly Machinery Register.
213 Manchester Chamber of Commerce Monthly Record.	99 Policy.
280 Manchester Official Sailing List. Mariners, Board of Trade Notices to. (Weekly and Monthly.)	52 Policy Holder.
202 Maritime Law Cases.	53 Post Magazine.
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13 Milling.	Rhodesia Chamber of Mines Report.
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171 Monthly Bulletin of Statistics.	114 Shanghai : British Chamber of Commerce Report.
5 Monthly statement of drugs, dry-salteries, &c.	102 Sheffield Chamber of Commerce Monthly Journal.
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Maps

**Maps in the Library Books are also indexed in Card Catalogue
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Number.

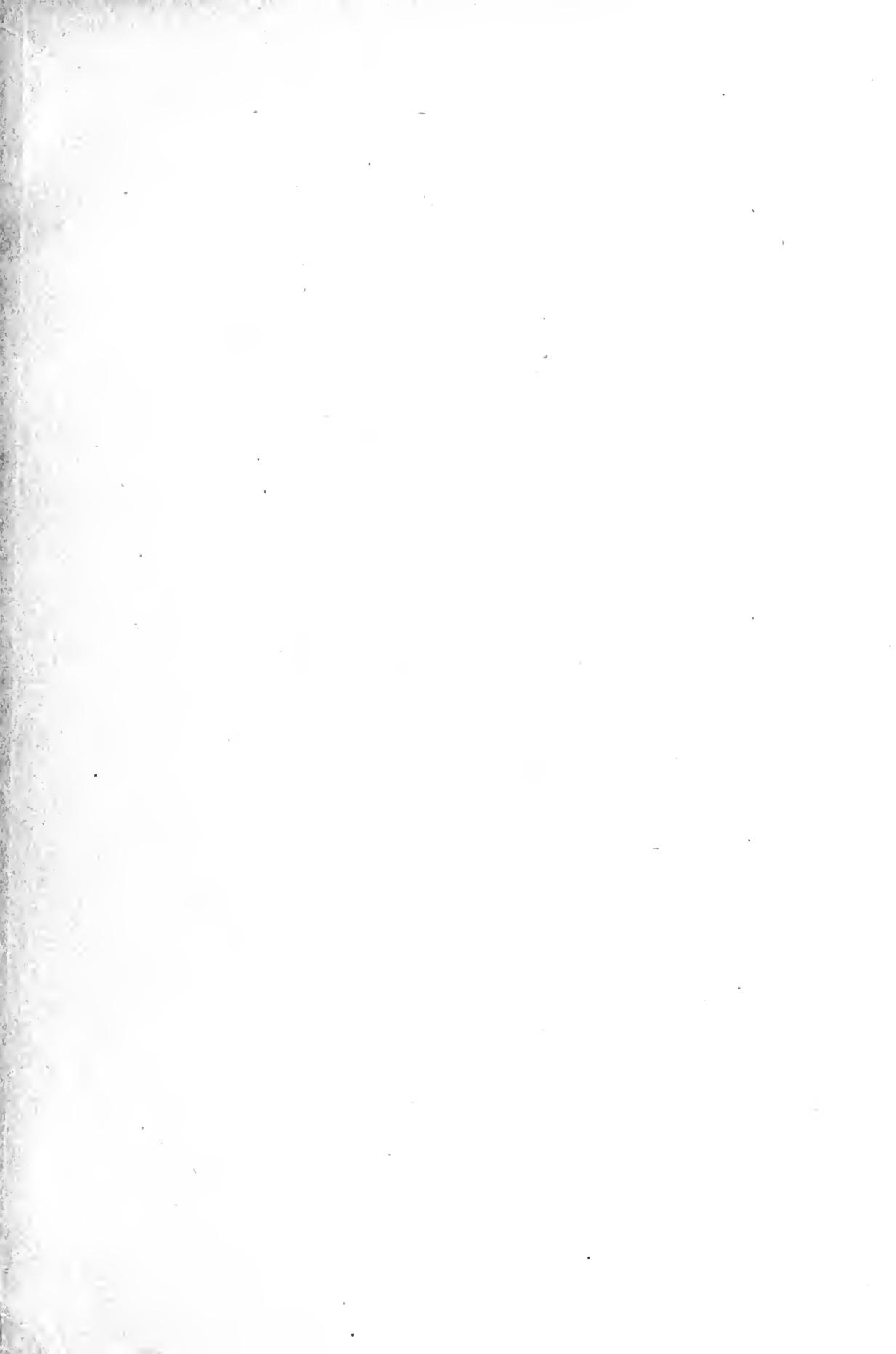
- 16 Africa (British Central, East, and West.) Ashanti, Gold Coast, and Northern Territories. 16 m. to 1".
19 — British East Africa, East of Nakuro. 15.76 m. to 1".
37 — Gambia. 4 m. to 1".
— Gold Coast, Lagos, Southern Nigeria and Part of Northern Nigeria. 30 m. to 1". (In Atlas Cabinet.)
38 — Nigeria, Southern : Central and Eastern Provinces. 7.89 m. to 1".
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20 Alberta, Northern, showing Electoral divisions. 12½ m. to 1".
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25 Argentina, Chile, Paraguay, Uruguay. 100 km. to 1".
34 Asia. 110 m. to 1".
44 Australasia. 64.537 m. to 1".
32 Baltic. Timber map ; with index.
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26 — Railways and their connection with those of Bolivia, Peru, and Argentina. 70 m. to 1".
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- 25 Chile, Argentina, Paraguay, Uruguay. 100 km. to 1".
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 29 — Railway Map. 7½ m. to 1".
 — Railway systems. (656.1).
 48 — From Carlisle to Shrewsbury and Carnarvon to Sheffield. (Half-inch scale.)
 3 — Midlands, North, showing Coalfields. 3 m. to 1".
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 2 London, Port of, showing Wharves, &c. 1 m. to 4".
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 10 Russia in Europe. Railway Map. 50.8325 m. to 1".
 23 Saskatchewan, showing Electoral divisions. 12½ m. to 1".
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- 33 Sweden, Denmark, and Norway. $15\frac{1}{2}$ m. to 1".
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Central Lending Library WILLIAM BROWN STREET

Branch Libraries

Lending Libraries and Reading Rooms

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EVERTON—St. Domingo Road
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KENSINGTON—Corner of Jubilee Drive
KIRKDALE—Brock Street
OLD SWAN—Prescot Road
SEFTON PARK—Aigburth Road
TOXTETH—Windsor Street
WALTON AND FAZAKERLEY—Evered Avenue
WAVERTREE—Picton Road
WEST DERBY—Green Lane, Tuebrook
WOOLTON—Much Woolton

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